

**CROWLEY CREEKSIDE HOMEOWNERS' ASSOCIATION, INC.**

**E-Mail Registration Policy**

**to be filed as a Dedicatory Instrument**

**WHEREAS**, the Board of Directors (the "Board") of Crowley Creekside Homeowners' Association, Inc. (the "Association") wishes to adopt reasonable guidelines establishing an E-mail Registration Policy for the Association; and

**WHEREAS**, the Board held an open board meeting on the 31<sup>st</sup> day of October 2025, wherein at least a majority of the Board voted in the affirmative to adopt these reasonable guidelines or amend existing guidelines regarding the Association's rights and intent to use e-mail and other electronic forms of communication for the purpose of noticing Members of the Association.

**WHEREAS**, the Board intends to file these guidelines as a stand-alone Dedicatory Instrument in the real property records of each county in which the subdivision is located, in compliance with Section 202.006 of the Texas Property Code; and

**WHEREAS**, this policy may be amended at any time and from time to time by the Board of Directors to comport with industry standards, to amend or revise provisions of the policy as may be deemed necessary and in the best interest of the Association, in the event of any conflict or ambiguity in language or intent which may occur. Notwithstanding, should any ambiguity or conflict occur regarding the intent of this Policy at any time, all Members are herein advised the interpretation shall always be in **FAVOR OF THE ASSOCIATION AND THE BOARD**; and

**NOW, THEREFORE, IT IS RESOLVED** that as of the 31<sup>st</sup> day of October 2025, the following guidelines are established by the Board:

Terms used but not defined in this policy will have the meaning subscribed to such terms in that certain Declaration of Covenants, Conditions and Restrictions for Crowley Creekside Homeowners' Association, Inc., if applicable and shall be recorded in each county in which the Subdivision is located and in compliance with Section 202.006 of the Texas State Property Code and as may be supplemented and/or amended from time to time:

- 1. Purpose.** The purpose of this Email Registration Policy is to establish clear guidelines and requirements for the use of email as a communication method between the Homeowners Association (the "Association") and its members. Furthermore, this Email Registration Policy shall be utilized to help facilitate proper notice of Board, Annual, Special, and other meetings of the Board and/or Members pursuant to Section 209.0051(e) of the Texas Property Code and additionally, to facilitate the announcement of other Association business or community events as they may occur.
- 2. Legal Authority.** This Policy is adopted under the authority of the Association's covenants, bylaws, and Texas Property Code, including but not limited to Sections 209.0051 and 209.006.
- 3. Scope.** This Policy applies to all property owners and residents within the Association. It governs all email communications from the Association, including official notices, announcements, and general correspondence.

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4.     **Email Registration.** Should the owner wish to receive any and all email notifications, it is the owner's sole responsibility to register his/her email address with the Association and to continue to keep the registered email address updated and current with the Association. In order to register an email address, the owner must provide their name, address, phone number and email address through the method provided on the Association's website, if any, and/or to the official contact information provided by the Association for the community manager.
5.     **Failure to Register.** An owner may not receive email notification or communication of annual or special meetings of members of the Association should the owner fail to register his/her email address with the Association and/or properly and timely maintain an accurate email address with the Association. Correspondence to the Association and/or Association manager from an email address or by any method other than the method described in Paragraph No. 4 above will not be considered sufficient to register such email address with the Association.
6.     **Amendment.** The Association may, from time to time, by Resolution of the Board, and as a stand-alone policy modify, amend, or supplement this Policy or any other rules regarding email registration.

**IT IS FURTHER RESOLVED**, this adopted policy is executed to be effective as of the date herein noted above and that this Policy supersedes in all respects any prior policy and resolution with respect to the Email Registration Policy, filed by the Association or its predecessor-in-interest and shall remain in full force and effect until revoked, modified or amended.

**IN WITNESS WHEREOF**, the undersigned, being the Board President of the Association has executed this Notice as of the date noted above.

**CROWLEY CREEKSIDE HOMEOWNERS'  
ASSOCIATION, INC.,**  
a Texas nonprofit corporation

Name: Travis Biber  
Title: Travis Biber, Board President