



Virtual Board of Directors Meeting Friday, October 31st, 2025 at 1:00PM

Virtual Microsoft Teams Meeting

[Click Here To Join Meeting](#)

Meeting ID: 250 278 704 916 7 Passcode: mC9z4H7e

Call-in Option (Audio Only)

Dial-In: 1 323-433-2148 Conference ID: 395 220 014#

Draft Agenda

- Establish a Board Quorum
- Call Meeting to Order
- Introduction of the Board of Directors
 - Travis Biber, President
 - Dustin Warren, Vice President
 - Thomas E. Brown, Member 1
- Introduction of Essex Association Management, L.P. Representatives
 - Gus Marin-Arias, Association Manager
 - Ashton Barnes, Assistant Association Manager
 - Rebecca Reach, Account Manager
- Approval of October 2024 Board Budget Meeting Minutes
- Approval of May 2025 Board Meeting Minutes
- Financials
 - September 2025 Balance Sheet & Income Statement Summary
 - Review & Approve 2026 Proposed Budget
- Old Business
- New Business
 - Amend – Guidelines for Security Measures Policy
 - Adopt – Collections Policy
 - Adopt – Enforcement Policy
 - Adopt – Records Production, Copying, and Retention Policy (optional)
 - Adopt – Email Registration Policy (optional)
 - Adopt – Generator Policy (optional)

Essex Association Management, L.P.

1512 Crescent Drive, Suite 112

Carrollton, TX 75006

Phone: (972) 428-2030 Fax: (469) 342-8205

<https://crowleycreeksidehoa.com>



- Adopt – Lightning Rod Policy (optional)
 - Adopt – Pandemic Policy (optional)
- Adjourn Open Session / Move into Executive
- Executive Session
 - Compliance Overview
 - Acknowledgement of Compliance Fees/Fines
 - Delinquency Review & Vote
 - Ratification of Email Votes
- Adjourn Executive Session

Essex Association Management, L.P.
1512 Crescent Drive, Suite 112
Carrollton, TX 75006
Phone: (972) 428-2030 Fax: (469) 342-8205
<https://crowleycreeksidehoa.com>